

Chariton Valley Planning and Development Council of Governments

Meeting Minutes of September 14, 2011; 12:30 PM

Present: Dean Kaster, Dennis Ryan, Bill Alley, John Hamilton, Nichole Moore, And Julie Pribyl

Guest: Linda Heller, City Clerk – Albia, Richard Clark, Mayor - Albia

Absent: Larry Davis

Approval of Agenda:

Ryan made motion to approve agenda, Alley seconded. All in favor

The agenda was approved unanimously as presented.

Approval of Minutes:

Hamilton made motion to approve the minutes for August 3, 2011. Alley seconded. All in favor.

Review of Financial Reporting:

August 29, 2011 bank statement was presented with a balance of \$ 54,618.24.

Bills/Payroll/Deposits – Ryan made motion to approve bills/payroll/deposits as presented for August 3, 2011. Total amount for bills was \$ 5,298.63 and a deposit of \$ 5,263.00. Hamilton seconded. All in favor.

Bills/Payroll/Deposits – Alley made motion to approve bills/payroll/deposits as presented for August 17, 2011. Total for bills/payroll was \$ 9,309.49 and a deposit of \$ 45,295.50 on August 11, 2011 and a deposit of \$ 40,916.50 on August 15, 2011. Hamilton seconded. All in favor.

Bills/Payroll/Deposits – Hamilton made motion to approve bills/payroll/deposits as presented for August 31, 2011. Total for bills/payroll was \$ 15,593.37 and a deposit of \$ 20,438.90 on August 29, 2011. Alley seconded. All in favor.

Line of Credit(s) Ryan made a motion to approve the payment on #7270810531 in the amount of \$ 19,171.00 on August 11, 2011 and payment on # 7270911302 in the amount of \$ 9,585.50 on August 11, 2011. Alley seconded. All in favor. Alley made a motion to approve the payment on #7270810531 in the amount of \$ 9,585.50 on August 15, 2011. Ryan seconded. All in favor.

Summary of Meeting:

Visitor recognition: City of Albia.

Other New Business:

A review of projects in the region were discussed. CVPD Dues invoices were discussed about how things were going with communities paying these. Moore explained that there was some concerns with

budgets and explained that she has been asked to attend council meetings to review why, and what services we will provide. She will try to continue attending those meetings and review and assure that the organization is here to assist in those services they need.

RPA 17-CVTPA local match commitment has been paid by many of the entities, but still denied by transit agencies. Payments for past match amount still to come in and be paid. Moore explained that any past match amount goes directly towards payments on the LOCs.

Moore and Pribyl explained that they are writing CDBG applications for communities. Submissions for those are at the end of the year and in January. Also explained that work was being completed on the final closeout of the Mystic Acquisition/Demo project with the State & City.

Pribyl reviewed that she had completed some needed areas in the Monroe County HMGP and had resubmitted back to state/federal for final approval. Expecting this verification soon. She is also working on providing the same information in the Appanoose and Lucas Counties HMGP. Moore also explained that CVPD had been approached to work on a HUD application with the assisting of other COGs and DNR. This would be for Regional Sustainable Communities. Has asked the counties to provide a letter of support and interest for the application submittal. There is no estimated costs to either the COG or counties to participate at this time. Ryan made motion to approve the go ahead with this process. Hamilton seconded. All in favor.

EDA update was provided after Moore and Pribyl met with Laura Stein with EDA. Still waiting on final audit information to continue the support of local commitment.

Board manual is being prepared and will be given to each board member once completed. Employee reviews were given out.

Next meeting was set for Wednesday, October 12, 2011 @ 12:30 p.m. Location will be at CVPD office in Centerville, Iowa.

Alley made motion to adjourn, Ryan seconded. All in favor.