

JULY 2016

ISSUE 6

CVPD COUNCIL

CHARITON VALLEY PLANNING & DEVELOPMENT COUNCIL OF GOVERNMENTS

CENTERVILLE HOUSING REHABILITATION

INSIDE THIS ISSUE:

NUISANCE PROPERTIES	2
PUBLIC PARTICIPATION	2
ASBESTOS & LEAD TRAIN- ING	3
PROJECTS BY COUNTY	4
INTERNAL CONTROLS	4
HAZARD MITI- GATION	5
FUNDING OPPORTUNITIES	5

The City of Centerville was awarded a 2015 IEDA housing grant for \$314,992 that allowed for the rehabilitation of eight owner-occupied homes. The target area was located north and west from the city's Historic Square.

The approved structures were identified, inspected, lead paint was identified and is being abated during rehabilitation. The owner-occupied homes are low to moderate income families/individuals who will now have housing that meets Iowa's Minimum Housing Safety Standards.

The entire process will occur in less than one year from the date of award.

This exciting process provided homeowners with energy efficient windows, insulation, new roofs, siding and numerous other improvements to their residence. The program strives to improve the efficiency of the structure to help residents lower their energy bills and create more affordable living.

Chariton Valley Planning & Development Council of Governments Housing division is committed to providing safe and stable homes for residents of Appanoose, Lucas, Monroe and Wayne Counties. CVPD works with communities to apply for and administer Community Development Block Grants (CDBG) offered by the Iowa Economic Development Authority for the State of Iowa.

The CDBG funds are partnered with local funds to promote general economic prosperity with local contractors and improved welfare to local residents. If you have an interest to participate in this program, residents need to contact their local city councils to express their needs and communities should contact CVPD to learn more about the application process.

Completed Spring 2016

GRANT APPLICATIONS BEGIN NOW!

If your community is interested in applying for a Community Development Block Grant, now is the time to begin the process!! It takes 4-6 months to prepare a competitive application!



NUISANCE PROPERTY & ABANDONED BUILDING REMEDIATION PROGRAM

Page 2

The Iowa Economic Development Authority has released a new community development program, the Nuisance Property and Abandoned Building Remediation program.

This financial assistance program is now available to communities for the remediation of nuisance buildings and structures. Program funds may be utilized for the demolition or remediation and reuse of residential, commercial or industrial structures. All buildings made part of the program must be documented as representing a public nuisance. Applicants must describe how demolition activities are tied to a community redevelopment effort. A project may include properties at multiple sites.

Assistance through this program will be in the form of a loan. Loan terms will range from 12 to 36 months and interest rates will range from 0% to 3%, based on the term of the loan.

Currently, \$6 million is available through the program. One-third of available funds for 2016 will be set aside for communities with populations of under 10,000 until September 1, 2016. After September 1, 2016, any uncommitted funds will be made available to communities of all sizes.



TRANSPORTATION PLANNING—PUBLIC PARTICIPATION

The local DOT Regional Planning Affiliation (RPA 17) is administered by Chariton Valley Planning & Development Council of Governments. The RPA is responsible for the development of documents that provide the state and federal government with a glimpse into our region. Statistical data, transportation modes and services available, and conditions of transportation infrastructure are provided in six essential documents. This information is critical to establishing the need for funding that allows for improvements to any of these categories.

The RPA is in the process of creating the Long Range Transportation Plan for this region. This comprehensive plan will allow counties and cities to identify strengths and weakness throughout the region and hopefully allow for funding. The public is always invited to participate in this development. The process has previously identified the need for repairs to roadways, bridge repairs/replacement, and additional gravel. The update of this plan will also now include a regional trails plan.



A new regional Passenger Transit Plan was recently approved by DOT. This plan is beneficial the two transit providers (Southern Iowa Trolley & 10-15 Transit) to improve service to clients and purchasing equipment. It was recognized through regional meetings that more information and partnerships need to be created to ensure all gaps in service are closed.

The RPA-CVPD and transit providers plan to host county-wide meetings this fall to bring all community service providers, transit patrons and transit agencies together to enhance services.

Please watch for this meetings and plan to join us!



ASBESTOS & LEAD TRAINING

Page 3

With all of the financial and personnel challenges facing school districts today, it is easy to forget the many environmental regulations that are still in full effect within educational facilities, perhaps none more important than the EPA's asbestos regulation, AHERA. Due to the attrition of many school facility directors and superintendents in Iowa over the past decade, there are a number of districts that have not replaced or reappointed an Asbestos Designated Person for their facilities. According to the AHERA regulation, each school district must have an Asbestos Designated Person. This individual must sign the asbestos Management Plans and fulfill the following duties on behalf of the district.

CVPD is providing an opportunity for this training at: Honey Creek State Resort, 12633 Resort Drive, Moravia, Iowa 52571.

Asbestos Designated Person Initial or Refresher & Awareness Class

Asbestos Designated Person Refresher - August 2, 2016 8am to Noon Cost: \$85

Asbestos Awareness - August 2, 2016 2 pm to 4 pm Cost: \$ 85

Asbestos Designated Person Initial— August 3, 2016 8am to 5 pm Cost: \$ 185



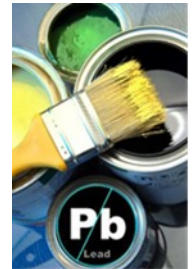
Also available will be courses on Lead Based paint. This certification is required for all contractors working with state funded programs- including CDBG Housing Rehabilitation grants.

Lead Safe Renovator Initial and Lead Refresher and Risk Assessor Refresher

Lead Safe Renovator Initial - August 1, 2016 8 am to 5 pm Cost: \$235

Lead Inspector Refresher—August 4, 2016 8am to 5 pm Cost: \$ 185

Lead Risk Assessor Refresher - August 5, 2016 am to 5 pm Cost: \$185



One-day course focuses on working safely with lead-based painted surfaces.

This course is required by the State of Iowa and the EPA for anyone (for profit, or non-profit) working in or on pre-1978 housing and child-occupied facilities.

This course is for individuals who are school maintenance staff, private contractors, contractors working on USDA or IEDA projects, interior designers, landlords, handyman services, HVAC companies, general public, etc.



This includes, but is not limited to work such as: Painting, Window installation and replacement, Gutters, Siding Flooring, Carpentry Work, Window Treatments, Garage Doors, Electrical, Plumbing, HVAC & Mechanical, etc.

Training certification must be renewed every 3 years by taking the 4 hour refresher course.

CVPD PROJECTS BY COUNTY

Page 4

Appanoose County

Administering current CDBG Housing Rehabilitation Grant in Centerville (spring 2016); Hazard Mitigation Planning & draft document (2015-2016); Monitoring & Close out of Economic Set Aside project in Centerville (2015-16); Technical assistance provided to Plano to remedy waste water issues (2016); Completion of grant application & award of DOT Sign Replacement in Mystic (2015); Assisting with Downtown Revitalization efforts in Centerville(2016); Ongoing transportation administration to county, county engineers, & transit providers.

Lucas County

Hazard Mitigation Planning & draft document (2015-2016); Assistance to Chariton Fire Department for USDA grant applications (2015); COG Presentation to Chariton City Council (2016); HUD closeout follow-up for Russell Housing (2016); Ongoing transportation administration to county, county engineers, & transit providers; and beginning Hazard Mitigation Plan update discussions.



Monroe County

Hazard Mitigation Planning & draft document (2015-2016); Preparation & submission of USDA grant application (2015); Ongoing transportation administration to county, county engineers, & transit providers; and beginning Hazard Mitigation Plan update discussions.

Wayne County

Administering current CDBG Storm Sewer improvement grant in Seymour (2015-2016); Submitted CDBG Housing Rehabilitation application for City of Seymour (fall 2015); Submitted CDBG waste water/sewer application for City of Allerton (fall 2015); completed a Housing Needs Assessment for Corydon & Seymour (2015); Prepared & submitted DOT small town sign replacement for Allerton & Seymour; Ongoing transportation administration to county, county engineers, & transit providers; and Hazard Mitigation Planning & draft document (2016-2017).

SMALL COMMUNITY INTERNAL CONTROLS

An audit is often required after a community completes a any grant funded program. It is important for community representatives to be aware that local jurisdictions and local grant administrators must comply with all state financial management standards. The community must: *”Show that used funds comply with all applicable statutory and regulatory requirements; *Document that all funds received have been spent only for reasonable and necessary costs for of the program operation; and *Demonstrate that program funds have not been used for general expenses of State or local government”.

It is a continuous challenge for small communities to have appropriate internal controls. The basic elements of internal controls are as follows: Organizational charts. 2. Written definition of duties. 3. Formal system of authorization & supervision. 4. Separation of duties. 5. Control over access to assets, blank forms, & confidential documents. 6. Comparison of actual assets & liabilities to financial records.

Often small jurisdictions have volunteer councils, part-time mayors and a city clerk. The limited number of people make it difficult to provide a ‘checks & balances’ system. It is recommended that each city create up-to-date elements listed above. Additional recommendations for improved internal controls could be dual signatures on checks and that a council person/mayor opens the bank statement and rectify the monthly finances instead of one person completing all these tasks.

(Source COSCDA Academy)

HAZARD MITIGATION PLANNING

Hazard Mitigation Plans are critical documents that assist jurisdictions in preparation for disasters and/or funds for disaster recovery.

All four counties of Appanoose, Lucas, Monroe and Wayne counties have received federal grant funding to assist with the five year update of the FEMA approved the county- wide Multi-Jurisdictional Hazard Mitigation Plans. The plans were originally approved in 2011 & 2012. The document allows each county to evaluate what hazards could potentially happen in the region, how the county could be better prepared and what steps could be taken. The intent of the plan is to be a useful guide that will give communities direction to disaster prevention, preparedness, and safety.

When the updated plans are federally approved, each community and the county will need to pass a formal resolution to approve/adopt the plan. Then the participating cities and counties become eligible for grant funding to accomplish the outlined goals and strategies.

An example of one community who benefitted is Centerville with new early storm warning sirens.

Five year updates to the plan are required and the local committees now in the process for each of these documents. It is critical that each city, school or identified entity participate in this process to be eligible for grant money or disaster recovery funds. Meetings and work will occur through the local LEPC meetings and public meetings to identify those concerns and new disaster events. Anyone is welcome to attend and participate. The draft plans for Appanoose, Lucas and Monroe are near completion with submission to FEMA planned for summer of 2016. Wayne County is beginning to hold meetings to gather current information. The draft Wayne County Multi-Jurisdictional plan will be submitted to Iowa Homeland Security early in 2017.



FUNDING OPPORTUNITIES



- ◆ IEDA's new program- Nuisance Property and Abandoned Building Remediation program
- ◆ Small Town Sign Replacement Program through Iowa DOT
- ◆ Transportation Alternative Program (TAP) from the local Transportation Planning Agency (administered by CVPD). Provides grant funds for trails, safe routes to school, environmental enhancement, etc. Applications are due May 15 and November 15 annually.
- ◆ Communities need to contact Emergency Management Coordinators about possible FEMA grants.
- ◆ Iowa DNR/Keep Iowa Beautiful grants for Derelict Buildings is Due February.
Wayne County Endowment Fund for local non-profit organizations due 2nd Friday of February
- ◆ Appanoose & Lucas County Endowment Fund for local non-profits due in April
- ◆ Contractor Lead certification classes can be provided by CVPD, please contact the office
- ◆ CDBG Housing & Sewer grant applications are due at the end of the year, however the process needs to begin this summer. Begin the process now by contacting CVPD to get on the calendar!!
- ◆ Communities that want to improve city roads need to speak with the County Engineer about possible local transportation funds assistance. Planning and budgeting are critical in order to have local matching funds.



Chariton Valley Planning & Development Council of Governments

308 North 12th Street

Centerville, Iowa 52544

Phone: 641-437-4359

Fax: 641-437-1161

Email: nmoore@charitonvalleyplanning.com



CLASS REGISTRATION – DEADLINE – FRIDAY, JULY 29, 2016

Name	
Company	
Address	
City	
State	
Zip Code	
Email	
Phone/Cell #	
Fax #	

Please Select Class Attending

Date(s) of Class & Location

Lead Safe Renovator Initial– 8 hr course	August 1, 2016 – 8 am to 5 pm <i>Cost - \$235</i>
Asbestos Designated Person <u>Refresher</u> – 4 hr course	August 2 , 2016 – 8 am to Noon <i>Cost - \$ 85</i>
Asbestos Awareness Class- 2 hr course	August 2, 2016 - 2 pm to 4 pm <i>Cost - \$85</i>
Asbestos Designated Person <u>Initial</u> – 8 hr course	August 3, 2016 – 8 am to 5 pm <i>Cost - \$ 185</i>
Lead Inspector Refresher – 8 hr course	August 4, 2016 – 8 am to 5 pm <i>Cost - \$ 185</i>
Lead Risk Assessor Refresher – 8 hr course	August 5, 2016 – 8 am to 5 pm <i>Cost - \$ 185</i>

ALL Classes will be held at:

Honey Creek State Resort
12633 Resort Drive
Moravia, Iowa 52571

Method of Payment

Check
Cash
Invoice Company

Please send registration form and payment to: Chariton Valley Planning & Development
308 North 12th Street
Centerville, Iowa 52544

Make checks payable to: Chariton Valley Planning & Development